

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
August 8, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Jamie Lee; and Cathy Pitkin

Members Absent: Sandra Young Klindt; Brien Spooner; and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Jamie Lee, and seconded by Daniel Dupee - Motion is approved 4-0.

1. Approval of Minutes:
 - July 1, 2016 - Organizational Meeting
 - July 1, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - BGP softball field - August 1-31, 2016 Mondays/Wednesdays/Fridays - 5:30 to 7:30 p.m. - Softball practice - NNYASA 124 Softball
3. Conferences and Workshops:
 - Tina M. Lane - North Country Teachers Technology Fair - Calcium Primary School - August 8, 2016
 - Hope Ann LoPresti - North Country Teachers Technology Fair - Calcium Primary School - August 8, 2016
 - Tina M. Lane - Lead Evaluator Training/Recertification - JLBOCES - August 11, 2016
 - Lisa K. Smith - Lead Evaluator Training/Recertification - JLBOCES - August 11, 2016
 - Marli Eyestone - Enhancing District and Building Culture and Climate - OCM BOCES - Syracuse, NY - August 16, 2016
 - Tina M. Lane - Enhancing District and Building Culture and Climate - OCM BOCES - Syracuse, NY - August 16, 2016
 - Shellie Miner - Enhancing District and Building Culture and Climate - OCM BOCES - Syracuse, NY - August 16, 2016
 - David Ramie - Enhancing District and Building Culture and Climate - OCM BOCES - Syracuse, NY - August 16, 2016
 - Tammy Scordo - Enhancing District and Building Culture and Climate - OCM BOCES - Syracuse, NY - August 16, 2016
 - Lisa K. Smith - State Aid Planning Workshop - JLBOCES - September 27, 2016

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time
 2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
 3. Board Information - 2016-2017 District Organizational Chart
 4. Board Information - PIVOT Student Assistance Program Second Semester Report 2015-2016
 5. Board Information - Professional Development Day - Thursday, September 1, 2016 beginning at 7:50 a.m. in the auditorium of the Jr.-Sr. High School
 6. Board Action - Approval of *Authorizations-Item #7-F*, as continued from the Organizational Meeting held July 1, 2016:
 - Final Tax Collection Dates:
 - Thursday, September 1st to Friday September 30th with no penalty
 - Monday, October 3rd to Monday, October 31st with 2% penalty
 - Tuesday, November 1st to Friday, November 4th with 3% penalty
- Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 4-0.

7. Board Action - Approval of *Substitute Instructional and Non-Instructional Personnel-Item #10D*, as continued from the Organizational Meeting held July 1, 2016:

Substitute Teachers	Substitute Aides	Substitute Bus Drivers
Rebecca Beaudoin Erica Bonham Cynthia Lamon Julie Mignosa Krista Schmidt Miranda Smith Katherine Ulmen-Smith Andrew Walldroff	Rebecca Beaudoin Stacy Latham	Richard Desormeau Samuel Kroeger Bruce Ostrander Aaron Ryor

Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 4-0.

8. Board Action - Approval is requested for **Logan Thompson** to participate with the South Jefferson CSD Swim Team as an independent swimmer for the 2016-2017 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 4-0.

9. Board Action - Approval is requested for **Brendan Eyestone** to participate with the Watertown City School District Swim Team as an independent swimmer for the 2016-2017 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 4-0.

10. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following pay rates for Substitute Non-Instructional staff, effective September 1, 2016:

Substitute Non-Instructional Positions	Daily Rate of Pay
Aide	\$9.76
Nurse	\$13.17
Bus Driver	\$14.61
Food Service Helper	\$9.87
Cleaner	\$10.20
Mechanic Helper	\$12.37

Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 4-0.

11. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Academic Intervention Services Plan** for the period from July 1 2016 to June 30, 2018 as revised.
Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 4-0.
12. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **School Tax Warrant** and **School Tax Collection Procedures for 2016**.
Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 4-0.
13. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the sale of the **Energy Performance Lease for 2016** as follows:
Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 4-0.

RESOLUTION DATED AUGUST 8, 2016

RESOLUTION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT AUTHORIZING THE NEGOTIATION, EXECUTION AND DELIVERY OF LEASE AGREEMENTS AND OTHER AGREEMENTS RELATING TO THE ENERGY PERFORMANCE CONTRACT WITH TRAIN U.S., INC.

WHEREAS, Article 9 of the New York Energy Law (the "Act") authorizes municipalities and school districts to enter into energy performance contracts for the provision of energy services, including but not limited to, electricity, heating, ventilation, cooling, steam or hot water, in which a person agrees to install, maintain or manage energy systems or equipment to improve the energy efficiency of, or produce energy in connection with, a building or facility in exchange for a portion of the energy savings or revenues; and

WHEREAS, the General Brown Central School District (the "School District") issued a Request for Proposals for a performance-based energy savings and operations plan for School District buildings; and

WHEREAS, based on the School District's evaluation of proposals, TRANE U.S., Inc. ("TRANE") was selected to develop and implement a performance-based energy savings and operations plan; and

WHEREAS, the School District and TRANE entered into an Agreement dated December 8, 2014 (the "Energy Performance Contract"); and

WHEREAS, on June 30, 2016, the New York State Education Department approved the Energy Performance Contract and the services and facilities to be provided in connection therewith, in accordance with the requirements of the Act, the New York State Education Law and the regulations issued thereunder; and

WHEREAS, the School District now intends to authorize the negotiation, execution and delivery of one or more lease agreements with U.S. Bancorp (the "Lessor") relating to facilities and improvements to be provided pursuant to the Energy Performance Contract, in an aggregate original principal amount not to exceed \$1,906,085.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District, as follows:

Section 1. In accordance with Section 9-103 of the Act, the School District is hereby authorized to enter into one or more lease agreements and related agreements with the Lessor relating to facilities and improvements to be provided pursuant to the Energy Performance Contract, and escrow agreements with a bank or other financial institution approved by the President of the Board of Education, in an aggregate original principal amount not to exceed \$1,906,085 (the "Agreements"), pursuant to which TRANE and the Lessor will provide equipment, capital improvements, repairs, ongoing preventative maintenance and other services to improve the energy efficiency of School District buildings, as more particularly described in the Energy Performance Contract and the Agreements.

Section 2. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to negotiate, execute and deliver on behalf of the School District the Agreements and all other certificates or instruments required in connection therewith provided, however, that all amounts payable by the School District pursuant to the Agreements shall be subject to annual appropriation of such payments by the Board of Education. The power to prescribe the terms, forms and covenants of the Agreements, including the designation of one or more of the Agreements as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, is hereby delegated to the President of the Board of Education, as chief fiscal officer.

Section 3. This resolution is intended to constitute the declaration of the School District's "official intent" to reimburse the costs of the improvements described in Section 1 of this resolution with proceeds from the Agreements, as required by Treasury Regulation Section 1.150-2.

Section 4. This resolution is not subject to a mandatory or permissive referendum.

Section 5. The Board of Education hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

STATE OF NEW YORK)
) ss.:
COUNTY OF JEFFERSON)

I, DEBRA L. BENNETT, Clerk of the General Brown Central School District (the "School District"), DO HEREBY CERTIFY:

That I have compared the attached resolution approved at the meeting of the Board of Education of the School District, held on the 8th day of August, 2016, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that four (4) members of the School District were present at such meeting, that four (4) of such members voted in favor of the above resolution; and that the above resolution has not been amended or repealed.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this 8th day of August, 2016.

Debra L. Bennett, District Clerk
General Brown Central School District

- 14. Board Action - Approval of Railroad Crossings for 2016-2017
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 4-0.
- 15. Board Action - Approval of Committee on Special Education Reports.
Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 4-0.

ADMINISTRATIVE REPORTS - For information only

- 16. School Business Official Report
- 17. Superintendent of Schools Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 18. Correspondence Log

RECOMMENDATIONS AND ACTION

19. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to create the following Civil Service positions, effective September 1, 2016:

- School Resource Officer
- Clerk
- Library Aide
- School Social Worker

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 4-0.

20. Board Action - Personnel Changes as listed:

Upon the recommendation of the Superintendent of Schools, a motion for approval of the following PERSONNEL CHANGES and ACTION, with *effective dates* as listed, is made by Daniel Dupee, and seconded by Jamie Lee. Motion approved 4-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Lori Bean	7-Hour Aide	8/1/2016
Peggy Giles	4.5-Hour Bus Driver	8/2/2016
Jeremiah Stevens	4-Hour Bus Driver	8/3/2016
Mary M. Bucher	Teacher Assistant	8/31/2016
Jillian L. Goodrich	Teacher Assistant	8/31/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Dustin R. Newvine	Physics Teacher	\$44,390 Step 1 Masters	Science 7-12 4-Year Tenure Track Appointment to commence 9/1/16-8/31/2020	9/1/2016
Tara N. Cole	Licensed Clinical Social Worker	\$43,503	N/A	9/1/2016
Mary M. Bucher	Elementary Teacher	\$44,390 Step 1 Masters	Elementary K-6 4-Year Tenure Track Appointment to commence 9/1/16-8/31/2020	9/1/2016
Jillian L. Goodrich	Elementary Teacher (AIS)	\$50,600 Step 7 Masters	Elementary K-6 4-Year Tenure Track Appointment to commence 9/1/16-8/31/2020	9/1/2016
Kelley A. Fahey	Special Education Teacher	\$51,640 Step 8 Masters	Special Education 3-Year Tenure Track Appointment to commence 9/1/16-8/31/2019	9/1/2016
Brittany L. Mullens	0.5 Physical Education Teacher	\$22,195 (as prorated) Step 1 Masters	N/A	9/1/2016
Staci M. Martin	Teacher Assistant	\$16,780 Step 1 TA	Teacher Assistant 4-Year Tenure Track Appointment to commence 9/1/16-8/31/2020	9/1/2016
Stephanie Parker	Teacher Assistant	\$16,780 Step 1 TA	Teacher Assistant 4-Year Tenure Track Appointment to commence 9/1/16-8/31/2020	9/1/2016 Contingent upon notification of certification prior to 9/1/16

Amy L. Thomas	Teacher Assistant	\$16,780 Step 1 TA	Teacher Assistant 4-Year Tenure Track Appointment to commence 9/1/16-8/31/2020	9/1/2016 Contingent upon completion of DASA training 8/11/16
Cindy Fusco	Substitute Teacher	\$90 per day Certified	N/A	9/1/2016

(D) PAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
Gary (Doug) Black	Varsity Football	Temporary Coaching License 2 nd to 4 th Renewal ****	8/9/2016
Robert Pickeral	Varsity Football	Temporary Coaching License 2 nd to 4 th Renewal ****	8/9/2016
Mark Corey	Modified Boys Soccer	Temporary Coaching License ****	8/9/2016
Debra Sheridan	Varsity Boys Soccer	Temporary Coaching License ****	8/9/2016
Jon Murphy	Modified Girls Soccer	Teacher Coach *	8/9/2016
Jessica Bower	JV Girls Soccer	Teacher Coach *	8/9/2016
Thomas Dupee	Varsity Girls Soccer	Teacher Coach *	8/9/2016
Malcolm Jones	JV Boys Soccer	Teacher Coach *	8/9/2016
William K. Covey	Varsity Girls Tennis	Teacher Coach *	8/9/2016
Bethany M. Todd	Varsity Cheer	Temporary Coaching License 1 st Renewal ****	8/9/2016
Jennalee H. Price	JV Cheer	Temporary Coaching License ****	8/9/2016
Peter J. Will	JV Football	Professional Coaching License ****	8/9/2016
Mark Heller	JV Football	Professional Coaching License ****	8/9/2016

(E) UNPAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
Michael T. Bice	Varsity Football	Temporary Coaching License 2 nd to 4 th Renewal ****	8/9/2016
Andrew T. Shaw	Varsity Football	Temporary Coaching License	8/14/2016 Contingent upon completion of CPR course on 8/13/16

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

21. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 4-0.

- **Dustin R. Newvine** - Teacher
- **Tara N. Cole** - Social Worker
- **Mary M. Bucher** - Teacher
- **Jillian L. Goodrich** - Teacher
- **Kelley A. Fahey** - Teacher
- **Brittany L. Mullens** - Teacher
- **Staci M. Martin** - Teacher Assistant
- **Stephanie M. Parker** - Teacher Assistant
- **Amy L. Thomas** - Teacher Assistant
- **Gary (Doug) Black** - Coach
- **Robert Pickeral** - Coach
- **Mark Corey** - Coach
- **Debra Sheridan** - Coach
- **Thomas Dupee** - Coach
- **Bethany M. Todd** - Coach
- **Jennalee H. Price** - Coach
- **Peter J. Will** - Coach
- **Mark Heller** - Coach
- **Michael T. Bice** - Coach
- **Andrew T. Shaw** - Coach

ITEMS FOR NEXT MEETING Monday, September 12, 2016 - 5:15 p.m. - General Brown Room

22. _____

EXECUTIVE SESSION

23. **A motion is requested to enter executive session** for the discussion of the employment history of one particular individual, and collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 4-0. Time entered: 5:24 p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 4-0. Time: 7:27 p.m.

MOTION FOR ADJOURNMENT

24. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 4-0. Time: 7:27 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated August 8, 2016